

# B. F. Gibbs PTO Meeting

October 5, 2011

## Agenda

Call to Order	Tammi Kaminski
Roll Call	Sue Klecha
President's Report	Tammi Kaminski
Principal's Report	Mr. Davies
Treasurer's Report	Suzanne Nolan
Teacher's Report	Mr. Davies
Corresponding Report	Sue Klecha
Committee Reports	
Box Tops	Patti Supino, Lisa Gregory, Kim Ligori
Scripts	Osode Lau
Market Day	Danielle Heinemann
Apparel	Suzanne Nolan
Life and Style	Jane Castronovo
Book Fair	Colleen Arzinger
Spooktacular	Tanya Prendergast
Library Volunteers	Tammi Kaminski
Cupcake Sale	Amy Malone
Car Wash	PTO Executive Committee
Membership	Sue Klecha
Kid Stuff Books	Suzanne Nolan

**B.F. Gibbs PTO Meeting Minutes**  
**September 7, 2011**

The meeting was called to order at 7:31 pm by the PTO President Tammi Kaminski

Roll Call- All executive board members and Mr. Davies are present

A motion to accept the minutes was made and accepted by Debra Bassone and Mahalia Kim

**President's Report**

On behalf of the Executive Board I like to welcome you back for another exciting school year. We have been working all summer planning for the school year. We could not have done it without the previous PTO Executive Board. The foundation they laid was flawless. They have been more than willing to work with us and were kind enough to gift us a generous deposit into our bank account. We are truly grateful, thank you for your continued support. We would also like to thank Mr. Davies for meeting and working with us over the summer. He is a pleasure to deal with, and we look forward to working with him.

All the PTO boards have been updated and were ready for the first day of school. Thank you to Chris Rosner for doing the birthday board, and the remaining boards have been updated and maintained by the PTO executive board. The PTO provided wooden name plaques for Mrs. Calise. Thank you Sue Klecha for putting them together.

This year has started off on a positive note. The PTO handbook is ready to be sent home next week, thank you to Eileen Duignan for putting it together. We have also updated the PTO website with the current information. In the next couple of month we will be adding services to the website that will simplify the payment process for fundraising orders. Special thanks to Sue Klecha and Tina Taub for upgrading and maintaining the website.

On September 6<sup>th</sup> all the PTO's in the New Milford school district hosted a breakfast for the teachers. . On September 7<sup>th</sup>, the PTO hosted a Boo Hoo breakfast for incoming kindergarten parents. The turnout was terrific. A snack basket, fruit bowl, and drinks were also set up in the teachers' lounge to show our appreciation and thanks.

The membership drive will begin next week and our goal is to have 100% participation. Membership is \$10.00 per family, not child. It's a great way to support the PTO and be a part of your child's school community. By becoming a member you will receive "perks" that only a member will get.

We will be hearing from each committee chairperson. Any committee that needs to make purchases needs to have prior approval from the Board as all funds need to be budgeted for.

Thank you to all the chairpersons for signing on for these positions. Your participation is greatly appreciated and we look forward to working with you.

Adult night will be held at Macalouso in Hawthorne on Friday, March 23, 2012. If anyone is interested in helping us with the adult night please let us know. We also began the soliciting donations process. If you have a business you frequent and would like to ask for a donation, please see us after the meeting, we can send you a copy of our letter.

We are excited and looking forward to meeting new and old faces during our time on the PTO Board.

### **Principal's Report**

Mr. Davies thanked the PTO for all of their help getting the new school year off to a very smooth start. Planning meetings went well over the summer, the School ToolBox kits were distributed, and the annual BooHoo Breakfast was well attended.

The principal indicated that he visited every classroom on the first day and was met with nothing but smiles and happy students and teachers. Everyone appeared to be ready for the new year and eager to start right away.

Now in its second year, the annual Kindergarten Sneak-a-Peek was well attended on August 31. This affords the school's young kindergartners a chance to see their new classroom, meet their teacher, and make new friends. This, combined with a shortened schedule on the first two days, helps kindergartners transition to school and their new routine.

One change at dismissal that all parents should now be aware: All classes will be dismissed from their exterior doors. There will also be a new form going home for parents to indicate their regular dismissal routine so that teachers can have better information about each child's plan after school.

Over the summer the district updated curricula as well as scope and sequence in Language Arts, Mathematics and Science. The first two areas were also revised to address the new National Core Common Standards which New Jersey adopted last year.

We are continuing to roll the Everyday Math program up with the cohort of students currently in fourth grade, and we are planning an Everyday Math Parent Night for Tuesday, September 27 at 7 p.m. in the Gibbs Library Media Center. Look for more information coming home in the middle of September.

Parents will also be hearing more about the new state Anti-Bullying legislation, and new requirements that schools will follow. The district's SAC counselor trained all district faculty yesterday, and she will be working with our students in the coming weeks.

Results from the New Jersey Assessment of Skills and Knowledge just arrived to our central office, and the parent reports will be mailed home shortly. The district is pleased and proud to say that all four public schools in New Milford made "AYP" (Adequate Yearly Progress), which means that our students met the benchmarks set by the state to comply with the Federal No Child Left Behind Act. The Board of Education will present a report in the fall, and the teachers will be using this information to guide their instruction.

### **Treasurer's Report**

- Expense Report is reflected on the report provided.
- Reimbursement Procedure
- Budget 2011-2012 year.
- **Motion:** By direction of the PTO Executive Board, I move to approve the 2011-2012 Budget as amended.  
The motion was passed.

### **Teacher's Report**

No Report: please refer to Mr. Davies Report for clarification.

- Summer Homework clarification and grading of this work.
- Foster love a reading to build vocabulary and build discrete math skills
- Summer Homework deadline was extended due to hurricane 9/21/11.

### **Corresponding Secretary Report**

A Thank You was received from the Heinemann Family for the donation/ sympathy card received.

### **Committee Reports**

#### **Box Tops- Patty Supino, Lisa Gregory, Kim Ligurioli**

- All files and information was passed down to Patty Supino by Paige Ryan. Box top collection will end on October 12, 2011.
- ShopRite Shop Once Give Twice.com to register offers list of items that box tops give 50 cents to B.F PTO using the price plus card.

#### **Scripts- Osode Lau**

- Scripts are gift cards purchased at face value through the PTO. The school receives a percentage of the purchase. Orders are due September 21<sup>st</sup>. Gift cards will be sent home in backpacks on September 28<sup>th</sup>. The Script form can be found on line.

### **Market Day-Danielle Heinemann (not present)**

- Paper menus should be home every month; the menus are also available online. There are also monthly specials and freebie offers. Over the summer we received a check for \$125.00. Our first order will be in October 6th. A tentative taste sampling for October PTO meeting is scheduled .

### **Market Day – Life and Style Jane Castronovo**

- Fundraiser is scheduled for November 9th - 16th .

### **School Spiritwear - Suzanne Nolan**

- New Apparel will be here for back to school night and apparel order forms.
- Back to School Night the PTO will be selling kids shirts in pink and green tie dye as well as accepting orders for items on the new order form.
- Car Magnets are on sale for \$5.00 each

### **PTO Car Wash-Eileen Duignan**

- The car wash is scheduled for September 24<sup>th</sup> 11am-3pm. The rain date is September 25th. Please check the website for updates. Be on the lookout for the volunteer form next week.

### **Cupcake Sale-Amy Malone**

- The cupcake sale will be held at 3:11pm on September 23rd. Cupcakes will be sold for \$1.00. Anyone interested in volunteering to bake please let Amy or the board know. Extra cupcakes remaining from the Friday sale will be sold at the Car Wash and donated to the 5th grade.

### **Book Fair- Colleen Arzinger**

- This year's book fair will be held October 6<sup>th</sup> &7<sup>th</sup>. We will have a family event on October the 7th from 6pm-8pm.
- The theme for the book fair is "To the Book Fair and Beyond. Reading is out of this world". A notice will be sent home requesting souvenirs, artifacts, and decorations related to the theme be sent in with students.
- Mr. Saffer has volunteered to be the "guest astronaut" for this event.
- Students will also receive coloring pages to help decorate.
- Faculty members will once again be reading at the story time during the evening event
- There will be a teacher wish list board for students to buy a book for the classroom

- A pilot program for the book fair will be instituted this year, This program will provide an opportunity for those persons who are unable to attend the book fair to order books via the internet for a child of the school. The proceeds of these sales proceeds will go to B.F. Gibbs
- Credit Card sales will be available for the Thursday Nights Sale.

### **Spooktacular- Tanya Prendergast, Jane Castronovo**

- The Spooktacular will be held on Friday, October 28<sup>th</sup> from 7pm-9pm
- We need volunteers for set-up, to work the event, and clean-up. There is a sign-up sheet if you are able to help out. It was also suggested we may be able to recruit volunteers from youth church groups and high school students requiring community service hours.

### **Class Parent - Jane Castronovo**

- We need to solicit moms for a few more classes that are lacking class parent volunteers.
- The final list will be out within the next two weeks.

### **Library Volunteers- Tammi Kaminski**

- A notice will be going home asking for volunteers to help shelve books in the library.
- Volunteers are needed on Tuesdays and Fridays for eight week cycles.

### **New Business**

#### **Inner Bridge Crossing (IBC)**

- Trish D' Angelo parent liaison for IBC which is a research based instructional program that is being effectively used for children diagnosed with Autism and Developmental Delays. Ms D. Angelo provided a brief explanation of the program's mission statement, explanation of the program and its goals. Because this is a new program which enrolls students from all over New Milford; she is here to raise community awareness and solicit aid for fundraising for this program. See attached.

**A motion to adjourn at 8:11 pm was made by Paige Ryan and Osode Lau.**